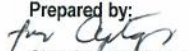
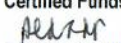


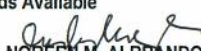
DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION
Regional Office IV-A (Lucena)
2F Lucena Grand Central Terminal, Brgy. Ilayang Dupay, Lucena City

SUPPLEMENTAL ANNUAL PROCUREMENT PLAN FOR 2020 - NON-CSE

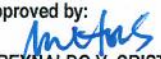
Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks	Remarks
				Advertisem-ent/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	(Brief description of Program/Activity/Project)	(Explaining changes from the APP)
REGIONAL OFFICE PROCUREMENT													
A.I.a.1	Digital Duplicating Machine	GASS	NP-53.9 - Small Value Procurement	Within the First Semester of 2020	Within the First Semester of 2020	Within the First Semester of 2020	Within the First Semester of 2020	GoP	380,000.00	-	380,000.00	Replacement of outdated and unserviceable office duplicating machine. Old units' Acquisition Year is 2004.	-
A.III.a.2	Digital Duplicating Machine	Licensure Division (Examination)	NP-53.9 - Small Value Procurement	Within the First Semester of 2020	Within the First Semester of 2020	Within the First Semester of 2020	Within the First Semester of 2020	GoP	720,000.00	-	720,000.00	These will be used for the printing of Test Questionnaires for Licensure Examinations conducted within the region.	-
	Shredding Machine		NP-53.9 - Small Value Procurement	Within the First Semester of 2020	Within the First Semester of 2020	Within the First Semester of 2020	Within the First Semester of 2020	GoP	330,000.00	-	330,000.00	Replacement of outdated and unserviceable office shredding machine. Old unit's Acquisition Year is 2013. This will be used for the shredding of Test Questionnaires for Licensure Examinations conducted within the region.	-
									1,430,000.00		1,430,000.00		

Prepared by:

CHRISTOPHER M. TORRES
RBAC Secretary

Certified Funds Available/Certified Appropriate Funds Available

RINA R. DADOR
Accountant III


NOREEN M. ALBRANDO
Budget Officer

Recommending Approval:
REGIONAL BIDS AND AWARDS COMMITTEE

Approved by:

REYNALDO V. CRISTOBAL
OIC- Regional Director


JOANNE I. BARLAN
Chairperson


BENIGNA E. MENDOZA
Vice- Chairperson


RAYMUND D. ALVINEZ
Member


RAUL F. MARQUEZ
Provisional Member


DIVINA C. RAMOS
Provisional Member

Date: February 11, 2020

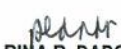
PROFESSIONAL REGULATION COMMISSION
Regional Office IV-A (Lucena)
2F Lucena Grand Central Terminal, Brgy. Ilayang Dupay, Lucena City

SUPPLEMENTAL PROJECT PROCUREMENT MANAGEMENT PLAN FOR 2020

Item Description		Unit of Measure	Quantity	Unit Cost	Total Amount	Jan	Feb	Mar	Total Q1	Apr	May	Jun	Total Q2	Jul	Aug	Sep	Total Q3	Oct	Nov	Dec	Total Q4
1060501000 Machinery																					
1	Digital Duplicating Machine	piece	1	380,000.00	380,000.00	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0
2	Digital Duplicating Machine - for Examination	piece	2	360,000.00	720,000.00	0	0	0	0	0	2	0	2	0	0	0	0	0	0	0	0
3	Shredding Machine	piece	1	330,000.00	330,000.00	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0
TOTAL					1,430,000.00	0	0	0	0	0	4	0	4	0	0	0	0	0	0	0	0

Prepared by:

CHRISTOPHER M. TORRES
BAC Secretary

Checked by:

RINA R. DADOR
Accountant


NOREEN M. ALBRANDO
Budget Section

Approved by:

JOANNE I. BARLAN
BAC Chairperson



Republic of the Philippines
Professional Regulation Commission
Manila



MEMORANDUM

FOR : MR. REYNALDO V. CRISTOBAL
OIC-Director
PRC Region IVA- Lucena City

MS. JULIE L. SABALZA
OIC-Director
PRC Region X – Cagayan de Oro City

DIRECTOR ELENITA L. TAN
PRC Region V - Legaspi City

FROM : ATTY. ARJAY R. ROSALES
OIC-Director
Administrative Services

This refers to the approved 2020 Congressional initiatives for General Administration and Support (GAS), which were lodged at the Central-Procurement and Supply Division (PSD). These composed of the following Capital Outlays – Machineries and Equipment:

1. PRC LEGASPI	₱ 905,000
AIR CONDITIONING UNIT	550,000
ELECTRIC TYPEWRITER	25,000
DIGITAL DUPLICATING MACHINES	300,000
DOCUMENT CAMERA	30,000
2. PRC LUCENA	₱ 1,430,000.00
DIGITAL DUPLICATING MACHINE	1,100,000
SHREDDING MACHINE	330,000
3. PRC CDO	₱ 665,000
AIRCONDITIONING UNITS	65,000
COPIER MACHINE	100,000
DIGITAL DUPLICATING MACHINE	500,000
TOTAL	3,000,000

The above-mentioned Capital Outlays were proposed by your Region and evaluated by the PSD. In order to procure the said Machineries and Equipment, we are transferring to your respective region as reflected in the approved Transfer of Funds (see Annex "A").

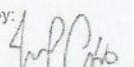
Please be advised that you will prepare your Supplemental Annual Procurement Plan and corresponding supporting documents for the submission of Special Budget Request (SBR) to the DBM. We appreciate to receive said supporting documents on or before **February 15, 2020** for us to issue certificate that we can utilize the said fund for FY 2020.

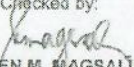
Please be guided accordingly.

PROFESSIONAL REGULATION COMMISSION
TRANSFER OF FUNDS
FY 2020

OFFICE: PROCUREMENT AND SUPPLY DIVISION
CONTACT PERSON: KAREN M. MAGSALIN
TEL. NOS.: 5-310-2013

ITEM NO.	DATE	FROM						TO						JUSTIFICATION
		OFFICE	ITEM(S)/ SPECIFICATION(S)	MODE OF PROCUREMENT	UNIT COST	QUANTITY	AMOUNT	OFFICE	ITEM(S)/ SPECIFICATION(S)	MODE OF PROCUREMENT	UNIT COST	QUANTITY	AMOUNT	
1	02/07/2020	Procurement and Supply Division	Air Conditioning Unit				550,000.00	PRC - Legazpi	Air Conditioning Unit				550,000.00	Capital Outlay (Congressional Inclusion)
2	02/07/2020	Procurement and Supply Division	Electrical Typewriter				25,000.00	PRC - Legazpi	Electrical Typewriter				25,000.00	Capital Outlay (Congressional Inclusion)
3	02/07/2020	Procurement and Supply Division	Digital Duplicating Machines				300,000.00	PRC - Legazpi	Digital Duplicating Machines				300,000.00	Capital Outlay (Congressional Inclusion)
4	02/07/2020	Procurement and Supply Division	Document Camera				30,000.00	PRC - Legazpi	Document Camera				30,000.00	Capital Outlay (Congressional Inclusion)
5	02/07/2020	Procurement and Supply Division	Digital Duplicating Machines				1,100,000.00	PRC - Lucena	Digital Duplicating Machines				1,100,000.00	Capital Outlay (Congressional Inclusion)
6	02/07/2020	Procurement and Supply Division	Shredding Machines				330,000.00	PRC - Lucena	Shredding Machines				330,000.00	Capital Outlay (Congressional Inclusion)
7	02/07/2020	Procurement and Supply Division	Air Conditioning Units				65,000.00	PRC - CDO	Air Conditioning Units				65,000.00	Capital Outlay (Congressional Inclusion)
8	02/07/2020	Procurement and Supply Division	Copier Machine				100,000.00	PRC - CDO	Copier Machine				100,000.00	Capital Outlay (Congressional Inclusion)
9	02/07/2020	Procurement and Supply Division	Digital Duplicating Machines				500,000.00	PRC - CDO	Digital Duplicating Machines				500,000.00	Capital Outlay (Congressional Inclusion)

Prepared by: 
EMMANUEL B. ANDAYA
Fund Controller
Procurement and Supply Division

Checked by: 
KAREN M. MAGSALIN
Officer-in-Charge
Procurement and Supply Division

Approved by: 
ATTY. ARJAY R. ROSALES
OIC-Director
Administrative Service Office